

Pupil Acceptable Use Policy (KS2)

- ▶ I understand that the school checks my use of devices to keep me safe and will contact my parents if needed.
- ▶ I will keep my username and password safe by not sharing them with anyone or writing them down.
- ▶ I will not use anyone else's username and password.
- ▶ When I am using a device, I will only open the apps or websites my teacher tells me to.
- ▶ I will not open links or attachments in emails without checking with a teacher first.
- ▶ I will only use school devices when a teacher or trusted adult says I can.
- ▶ I will look after all devices and tell a teacher if something is broken or not working.
- ▶ If I am unsure about anything on a device, I will ask a teacher or trusted adult for help.
- ▶ If I feel upset or worried by anything on screen, I MUST tell a teacher straight away.
- ▶ If I see anything inappropriate, I MUST tell a teacher immediately.
- ▶ When I communicate with others, I will always be kind, respectful and thoughtful.
- ▶ I will not share personal information about myself or others, like names, addresses or phone numbers.
- ▶ I will not send or share anything that could upset others.
- ▶ I will not communicate with strangers online or meet anyone I've met online.
- ▶ If someone tries to contact me, I will tell a trusted adult immediately.
- ▶ I understand that if I do not follow these rules, I may not be allowed to use school devices, and my parents will be informed.

Signed: _____

Date: _____

